

The Country Day School

SUGGESTIONS FOR A SMOOTH BEGINNING

Fall 2018

To help facilitate a smooth beginning to the school year for both you and your child we encourage you to take note of the following:

→ Family Handbook:

Please carefully read the 2018-2019 CDS Family Handbook, located on the CDS website, www.countryday.org. Click on "Current Families" → "2018-19 CDS Family Handbook". The password to access the handbook was emailed to you previously. If you need to receive it again contact Lorrie Hallahan, lhallahan@countryday.org. This handbook contains a wealth of information for parents new to and returning to CDS. Changes have been made since last year's handbook so it is important that all families read it. This handbook is available for you to reference throughout the year. By signing your CDS Authorization and Waiver form you agree to abide by the policies and procedures in the handbook.

→ Necessary Forms:

In accordance with licensing regulations, the following forms must be on file for your child **before** he or she attends school in the fall (*failure to have these forms on file by the due date may delay your child's attendance at school*):

- **CDS Authorization and Waiver Form**
- **Proof of Age and ID** (new enrollees only)
- **Health form** (documenting a physical exam within the past 12 months and record of up-to-date immunizations due July 1.
- **CDS Family History Form due no later than your child's classroom visit in September.**: (See below.) This form provides your child's teachers with information to become acquainted with your child and your family.

→ Orientation Week Scheduled Events:

Home Visit: Children in the Twos, Threes and Fours who have not attended the fall program at CDS are scheduled for a Home Visit to your home by your child's teachers. Please plan on having at least one parent at home to facilitate this visit. See exact times and dates for your home visit in the July email.

New Parent Orientation: At this event you will have the opportunity to meet with CDS faculty and other parents to get a short overview of the year ahead with review of some CDS policies and procedures. Orientation will be held in the Friends Meeting House (on the right as you enter the CDS driveway) and begin promptly according to schedule **Children do not attend this event.**

Classroom Visit: All classes, with the exception of Parent/Child classes, have scheduled classroom visits. Please see details and your assigned visit time in the July email. **Please bring your completed family history form (or submit it electronically) and a family photo to give to your child's teachers at your classroom visit. At this visit you will pick-up your 3 carpool signs.**

→ Parking:

Parking on the CDS grounds is limited. Plan to allow adequate time to park, walk to the room and get settled. Parking on Georgetown Pike and Turkey Run Road is prohibited.

→ Separation:

Each child approaches a new situation differently. To help with the separation process, please take the lead and advice from your child's teachers. Dr. Rene Hackney is available to meet with individual families who may be experiencing a rough transition to school.

Available to all parents: July 24 at 7:00pm, "Separation Anxiety & Starting the School Year", a parenting workshop lead by Dr. Rene Hackney. Kindly RSVP to rhackney@countryday.org.